



2024 Annual Report for Academic Year 2023

The Montessori School, Kingsley Inc.

**Annual General Meeting
17 June 2024**



ANNUAL REPORT 2023

Under the Australian Government Programmes for Schools Quadrennial Administrative Guidelines, all schools are required to make a commitment to ensure that School Performance Information is made publicly available within six months of the completion of the programme year.

This is the School's Annual Report for the 2023 school year and has been compiled with content provided by the Board, Administration Staff and Principal of The Montessori School Kingsley Inc.

SCHOOL PROFILE

The Montessori School Kingsley is committed to providing a child-safe environment and promoting practices that provide for the safety, wellbeing and welfare of our children and young people at school and in the wider community. The Montessori School expects all school community members including staff, volunteers, students, visitors, and contractors to share this commitment.

The Montessori School is a not-for-profit school, which serves the diverse needs of children from 3 years to 18 years of age. We aim to create and sustain a nurturing, multi-cultural and classic Montessori environment where children are respected as self-directed individuals.

Through the Montessori and International Baccalaureate education, we guide our students to embrace challenges with confidence and become compassionate global citizens.

The Montessori School is an independent, non-denominational and co-educational school, offering Montessori education for children aged from 3 to 18 years. In 2023, August Census, there were 201 students with:

- Three Pre-Primary groups - 3 to 6-year-old students
- Three Lower Primary groups - 6 to 9-year-old students
- Two Upper Primary groups - 9 to 12-year-old students
- One Lower Secondary Advisory (two lower secondary classes) - 12 to 16-year-old students
- One Upper Secondary group - 17 and 18-year-old students, undertaking International Baccalaureate courses.

The Montessori National Curriculum has been approved by the School Curriculum and Standards Authority until December 2024.

The Montessori School's Alternative Method of Reporting has been approved by the School Curriculum and Standards Authority until December 2024.

The Montessori School is a member of Montessori Schools and Centres Australia as well as Montessori Australia.



The Montessori School is a member of the Association of Independent Schools of Western Australia (AISWA).

The Montessori School is registered by the Department of Education Services, and actively implements the School’s Child-safe organisation framework: “Creating Child Safe Institutions”.

STAFF INFORMATION 2023

Staff Numbers		
Teaching Staff incl. EA	Full-Time and Part-Time Positions	36
Principal	Full-Time Position	1
Administration	Full-Time and Part-Time Positions	7

Staff Attendance
The average number of days absent per staff member over the year was 3.7 days. Long Service Leave was taken by six staff.

Staff Retention	
Average years of service	5.8 years
Maximum years of service	25 years
Minimum years of service	0.58 years

Staff Qualification	
Our staff are very well qualified and among them, they have attained:	
PhD	1
Master’s Degrees	4
Graduate Diplomas	10
Bachelor’s Degree	17
Diplomas and Others	12
All teachers are academically well qualified.	
All Education Assistants are either Montessori qualified or participating in Montessori Professional Development.	
All teachers are registered with the Teacher Registration Board of Western Australia.	
All staff members hold a Working with Children card.	
All non-IB teaching staff are either Montessori qualified or participating in Montessori Professional Development.	



PROFESSIONAL DEVELOPMENT 2023

The staff have undertaken various Professional Development courses in the areas of:

Sounds Write Training
Science Workshop presented by Diana Schuler
Positive partnerships - autistic students
MTA Neurodiversity workshop
Child Abuse Reporting including Mandatory Reporting
Certificate Course in Montessori Sports Fundamentals
K2 AV Smart Board Training
TMS Code of Conduct
HLTAID009 - Provide Cardiopulmonary Resuscitation
HLTAID011 - Provide First Aid
Keeping Safe Curriculum Training
29th International Montessori Congress
Careers Taster
Mastering the Media
Business Managers Network Meeting
GST Refresher
Payroll Update webinar
AMI Introduction to Adolescents

STUDENT INFORMATION 2023

Student attendance supplied for the Census in Term 3, 2022 was 86.02%.

Management of Non-Attendance:

Student attendance is marked every morning and every afternoon by the teacher.

Parent/Carer must provide either a written or verbal explanation for the absence or lateness for a child. The explanation must clearly indicate the date and time of the absence or lateness as well as the reason for the absence or lateness.

Teachers record student attendance electronically, any students whose absence are marked as unexplained; unexplained absences are followed up through the Office and parents of these students are contacted to verify their absence.

The school has a sign-in system for late attendance. A late note is picked from the office, by the student and is handed to the class teacher, by following this procedure the teacher is aware that School's policy and protocol has been adhered to. Excess late arrivals and absences are discussed in a parent-teacher meeting. Continued absences are referred to the Principal.

In the event of a child being absent for extended periods of their schooling, please inform the school as early as possible. A meeting may be arranged between the Principal and the family



to discuss minimum disruption to the child's education.

All attendance details are recorded in the Civica Education Suite Database.

The Montessori School's Attendance Policy is available on the School's website <https://www.themontessorischool.wa.edu.au/>

NAPLAN

The Montessori School believes in the Montessori approach of supporting the full development of the child. The scientifically designed and self-correcting materials provide feedback on developmental progress to the child and teacher in the primary years. The Montessori education is based on student centered lessons and activities based on the teacher's observations and the individual needs of the child.

While The Montessori School complies with ACARA's assessment process and all our students, except those withdrawn on parent request, sit the annual National Assessment Program – Literacy and Numeracy (NAPLAN), we conduct the tests in a very relaxed atmosphere to avoid causing unnecessary stress or concern to our children.

The IB and NAPLAN results vary from year to year as the children undertaking the assessment have varying abilities.

All NAPLAN results were as expected. These results are handed to the teachers and provided to the relevant parents.

These NAPLAN results may also be viewed at the My School website at www.myschool.edu.au.



International Baccalaureate Achievements:

The International Baccalaureate (IB) figures are provided to show results over the last five years IB – Year 12 results and post-school destinations for 2023.

Due to our small numbers, we must take care not to provide information that may lead to a breach of privacy of a student’s results. The IB achievements are therefore presented for a period of five years.

2019-2023	All students who graduated Y12 at TMSK	All students who graduated plus those who left after Y11
Total Enrolments 2019-23	14	20
Number of students enrolled in IB DP	10	14
Number of students awarded the IB DP	7	N/A
Number of students awarded the IB CP	2	N/A
Number of students enrolled in IB Course (Certificate)	4	6
Number of students awarded the IB Course (Certificate)	4	4
Number of students leaving after Y11	N/A	6
Post School Destinations Total Enrolment		
Direct University Entry	6	6
University prep/ Bridging Course, then University	1	1
TAFE or equivalent Tertiary Institution	2	4
Work training/Apprenticeship	5	6
GAP Year	2	3



INCOME 2023 (as per audited accounts December 2023)

Income for the Year 01/01/2023 to 31/12/2023	
Grant (operating)	
Comm. Govt. Non-Government Schools recurrent grant	1,795,732
Dept Ed Services WA –per capita recurrent grant	412,064
Other Commonwealth Grants	31,380
Other State Grants	10,999
Total Grant (Operating)	2,250,175
Fees and charges	
Application Fees	8,250
Bdg Fund/Capital Contributions	54,340
Enrolment Fees	44,784
Fundraising	11,986
Gross Fees	1,633,496
Art Levy	400
Maintenance Levy	21,736
PayWay Visa Surcharge	2,371
Subsidies	(3,336)
Total Fees and Charges	1,774,027
Total Income	4,024,654
Other Income	5,851
Interest earned	15,558
Donations	452